

**TO :** ALSAWAN GROUP  
**Attn :** MS. ANWAAR  
**Contact :** 90003857  
**Email :** [AnwaarM76@yahoo.com](mailto:AnwaarM76@yahoo.com)

Thank you for your inquiry, we are pleased to quote you the following:

Item	Description	Size	Quantity	Unit Price	Price
1	Letter Head	A4	500	120 fils	KWD 60.000
	Printing : 4 Colors Recto				
	Material : 100 gsm Conq. Laid white				
2	Envelope Custom	A4	250	720 fils	KWD 180.000
	Printing : 4 Colors Recto				
	Material : 120 gsm woodfree				
	Finishing : Pasting + Die cut				
3	Envelope Custom	DL	250	420 fils	KWD 105.000
	Printing : 4 Colors Recto				
	Material : 120 gsm woodfree				
	Finishing : Pasting + Die cut				
4	Business Card	5 x 9 cm	5 names x 100each Total qty - 500	240 fils	KWD 120.000
	Printing : 4 Colors Recto				
	Material : 200 gsm ice gold - 2 sheets				
	Finishing : Back to back pasting				
5	Receipt book	A5	100	1.150 fils	KWD 115.000
	No. of pages : 50 sheets x 3 ply				
	Printing : 4 Colors Recto				
	Material : Cover - 180gsm Bristol				
	Inside - NCR (W+Y+P)				
	Back - 250gsm Duplex board				
	Finishing : Perforation + Edge stapling + Numbering ( Cover- 001 + Inside - 001)				
<b>Total Price</b>					<b>KWD 580.000</b>

Please read these terms and conditions carefully as they contain important information about your rights and obligations. By signing the quotation, you agree to be bound by these Terms and Conditions

- 1- Quotation is valid for 15 days only. If order is delayed fresh quote will be submitted.
- 2- Advance 70% Payment
- 3- Any change in design or materials or stopping ongoing production will be charged additionally, and the Delivery date will be changed automatically and Delivery schedule will be active only after:
  - o Approving the quotation
  - o Receiving the Down payment / sending LPD
  - o Approving the dummy / sample
- 4- Color & quality tolerance will be +/-10% according to the nature of raw materials and impress only can decide the actual percentage difference.
- 5- Product will be delivered by us to your location. You will need to provide labor to take goods from our car.
- 6- Please note that we cannot be responsible for Spelling, punctuation, or grammatical errors made by client.
- 7- please note that we cannot be responsible Design errors or color selection errors introduced in the artwork file creation process submitted by client
- 8- please note that we cannot be responsible Color matching without a hardcopy proof approval
- 9- Finished product must be received by client on time (WE CANNOT STORE FINISHED PRODUCT) incase of not receiving on time we can not guarantee the quality and cleanse of goods and impress will charge the client with storage fees KD 30 per day and the goods won't be delivered to the client until receiving the storage fees.
- 10- Incase of any technical issue, product may get delayed
- 11- After approval and payment stage All sales are final, unless otherwise noted. No refunds are given once Impress printing company begins working on your order, which means impress printing company has received your necessary materials (i.e., digital files and payment) and started work on your job (i.e., your job is in production).
- 12- Please note that your printed product will be used for marketing purpose
- 13- Production time 15 to 20 working days partial qty, Delivery times are intended as indications only, and cannot in any case be considered to constitute a formal commitment.
- 14- The price of the Product is the price in force at the date and time of this order. Reorders price might vary
- 15- Every product will be made to deliver the correct quantity ordered but owing to the difficulty of producing exact quantities, estimates and/or orders are conditional upon a margin of five percent (5%) being allowed for over's or shortages.
- 16- Metal, film, glass and other materials owned by the Company and used by him in the production of type, plates, moulds, stereotypes, electrotypes, film-setting, negatives, positives and the like shall remain the Company's property. Such items when supplied by the customer shall remain the Customer's property.
- 17- The Company may reject any paper, plates or other materials supplied or specified by the Customer which appear to him to be unsuitable. Additional cost incurred if materials are found to be unsuitable during production may be charged
- 18- Unless otherwise agreed in writing full payment must be received by the Client not later than 7 days after the date of invoice
- 19- the person receiving products from us you must sign on a delivery note by signing the delivery note you have inspected the product and approved the quality and quantity that has been delivered
- 20- Checks for Favor : IMPRESS PRINTING CO. / شركة اموس للطباعة
- 21- Customer has to get permission from ministry and building authority for signage fixing
- 22- Production time to be discussed. Delivery times are intended as indications only and cannot in case be considered to constitute a formal commitment
- 23- In case of any technical issue product may be get delayed
- 24- Products are provided "as is" without warranty of any kind
- 25- Receiving products from us you must sign on delivery note by signing on delivery note you have inspected the product and approved the quality and quantity that has been delivered.
- 26- Installation of catering/ booth demonstrations will be made once upon delivery.
- 27- Impress will not be liable for damage due to poor handling of catering table/ booth signage etc.

**Thanks & Regards**

**Client Approval**

**IMPRESS PRINTING CO.**

**Impress Printing Co.**

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